



Parent Code of Conduct

St Peter's School, York

October 2025

(Next review Christmas Term 2027)

Introduction

St Peter's School, York currently comprises of St Peter's 2-8 (for pupils aged 2 to 8 years), St Peter's 8-13 (for pupils aged 8 to 13 years) and St Peter's 13-18 (for pupils aged 13 to 18 years). From September 2026, it will comprise of St Peter's Junior School (for pupils aged 2 to 11 years) and St Peter's Senior School (for pupils aged 11 to 18 years). These are collectively referred to in this document as the School unless otherwise stated. The School is a selective independent day and boarding School for children aged between 2 and 18 years.

At St Peter's School we are committed to fostering a safe and respectful environment for everyone. This is summarised in the [School Charter](#) which applies to all members of the School community including pupils, staff, parents, Governors and alumni. As part of this, we set expectations about the conduct and behaviour of all members of our community, including the families of children at the School.

When you accept a place for your child at the School it is the start of a partnership in which good working relationships between staff and parents are essential. In order to fulfil our obligations to you and your child, and to maintain a constructive relationship with you, we ask for your cooperation and that you engage with the School in a manner that is reasonable and respectful.

The School's Parent Contract Terms and Conditions (June 2024) sets out your obligations as parents of a child at the School. This Code of Conduct provides further detail about how we expect parents to interact with the School and behave towards and communicate with other members of the School community, including School staff, representatives of the School and pupils - in person or online.

For the purpose of this Code of Conduct, "parent" has the same meaning as parent in the Parent Contract and means any person who has signed the Acceptance Form as a holder of parental responsibility for the child at the School.

1. Supporting your child

It is important that parents model good behaviour and learning habits. The School expects that you will support your child in their education and participation in School life including by:

- encouraging your child in their studies and giving appropriate support. When relevant, this includes providing suitable time and space for any homework to be completed independently;
- ensuring your child attends School and arrives on time and ready to learn;
- responding to any requests for information or consent regarding your child's participation in School activities in a timely manner;
- engaging quickly, openly and cooperatively with School staff should they raise any concerns with you regarding your child's academic progress, behaviour or wellbeing; and
- attending routine parent meetings or any individual meetings arranged to discuss or support your child.

This list is not exhaustive.

2. Sharing information with the School

In order for the School to provide the best possible education and care for your child it is essential that details of any matters that may affect your child are shared with the School in a timely and transparent manner and that such information is accurate, truthful and not misleading. This will include information (or any updates to information) relating to:

- your child's emotional, psychological or physical wellbeing;
- any health/medical condition, disability or allergies;
- any special educational needs;
- any court orders applicable to your child;
- your child's ability to continue as a pupil at the school (e.g. inability to pay the School fees/any change in immigration status); or
- any other matter that may impact on your child's engagement in day-to-day School life.

3. Communicating with the School

The School values positive, timely, two-way communication with parents and expects that all parents will:

- check the most appropriate member of staff to contact about a particular issue. In the first instance this would normally be the Houseparent, Class Teacher or Tutor.
- refrain from unreasonably or unnecessarily duplicating correspondence;

- respect the working hours of staff when making contact and while awaiting a response;
- understand that teachers must prioritise time with their pupils and are unlikely to be able to answer calls or respond to emails immediately during the School day;
- if requesting a meeting or telephone call, provide as much information as possible in advance so that staff can prepare appropriately and ensure a productive meeting;
- raise any concerns or complaints directly with the School via the appropriate channels; and
- ensure all communications (whether in person, via email, by telephone or otherwise) are reasonable, polite and appropriate, including in respect of the content, tone, volume and/or nature of the communication.

We encourage you to raise any day-to-day queries or issues regarding your child's experience at school at the earliest opportunity and we hope we can work together in a constructive manner to resolve them. The School has a Parental Complaints Policy and Procedures document which governs how any complaints will be handled and this seeks to resolve complaints informally, where possible and appropriate. The policy can be found on the [School website](#).

4. Respecting professional decisions

Although always willing to discuss the context for any decision regarding your child, the School expects parents to understand and respect that, as education professionals, School staff:

- have a duty of care to each individual pupil which must always be balanced against the needs of the School community as a whole;
- may issue a disciplinary sanction against a pupil, following due process and in accordance with the School's policies relating to behaviour and discipline as set out in the Behaviour and Discipline Policy which can be found on the [website](#), with the expectation that parents will support and uphold any such measure;
- will allocate pupils to teaching sets (where applicable) based on their professional judgment and knowledge of each individual pupil within the context of the pupil's peer group; and
- are obliged to act with integrity and honesty when predicting grades or writing references for pupils.

5. Unacceptable conduct or behaviour

The School appreciates that the vast majority of parents are reasonable and respectful in all their interactions with School staff and the wider school community. However, instances where

the School determines that parental conduct or behaviour has fallen short of the expectations as set out in this Code of Conduct will be taken seriously. Where warranted and depending on the nature of the conduct or behaviour in question, the School will take appropriate steps in response which could include, for example:

- writing to the parent/s to remind them of their obligations and the expected standards of behaviour/conduct;
- requiring specific action, for example, to attend a meeting or provide certain information;
- inviting the parent/s to meet with a senior member of staff or;
- putting in place a communication plan which places some parameters or conditions on the manner in which the parent/s may communicate with the School;
- recording of meetings;
- banning the parent/s from the School site or certain School events; or
- requiring the their child to leave from the School in accordance with Clause 8.13.5 of the Parent Contract. A copy of the School's Expulsion, Removal and Review Policy is available on request.

This list is not exhaustive.

The School will always respond to an incident in a proportionate way, prioritising at all times the interests of our pupils.

The following are examples of parental conduct that are particularly serious and may result in the steps above being put in place up to and including children of those parents being having to leave the School under the terms of clause 8.13.5 of the Parent Contract and the Expulsion, Removal and Review Policy:

- repeated and or persistent breaches of the Parent Code of Conduct or Parent Contract;
- treating the School, a member of staff or another member of the School community unreasonably, which may include:
 - acts of physical aggressive, violence, intimidation or threat;
 - use of offensive, abusive or otherwise inappropriate or disrespectful language; or
 - any discriminatory, bullying or harassing conduct or behaviour including sexual harassment.
- making a malicious allegation about a member of staff or the School;

- posting derogatory, defamatory or offensive comments about the School or any member of the School community online including communication tools such as WhatsApp;
- communicating with the School in person or in writing (directly or indirectly) in a manner which is deemed voluminous, relentless, confrontational, unreasonable, and/or overly aggressive; or
- behaving in a manner which is likely to, or does, adversely affect the safety or welfare of any member of the School community.

This list is non-exhaustive.

In cases where the unacceptable behaviour is considered to be a serious and potentially criminal matter, the concerns will, in the first instance, be referred to the Police. This will include all cases of threats of violence and actual violence to any child, staff or Governor of the School. This will also include anything that could be seen as a sign of harassment of any member of the School community, including any form of insulting social media post or any form of social media cyber bullying. In cases where evidence suggests that behaviour would be tantamount to libel or slander, then the School may refer the matter to the School's solicitors for further action.

Conclusion

The School is grateful that relationships with parents are predominately constructive and positive; where parents are supportive of the School's mission, aims and values and ensure that the School Charter is upheld. This creates an environment where staff are treated with courtesy and respect, enabling them to provide the best possible experience of the School for pupils and their families. This Code of Conduct reinforces the good practice we usually see.

Where there are concerns or conflict, parents and the School will normally use the appropriate channels to discuss and find resolutions in a mutually respectful way. On the rare occasion that this does not happen, this Code of Conduct aims to provide welcome clarity for both parents and the School. . Any actions deemed necessary based on the Code of Conduct will be proportionate and fully explained to parents. The safeguarding and welfare of pupils will be paramount in all decisions.